

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – NOVEMBER 9, 2021

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, November 9, 2021, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, 3rd Floor, Chalmette, Louisiana.

After the Pledge of Allegiance, Roll was called.

Member's present were: Mr. Larry M. Aisola, Jr., President; Ms. Jeanne E. Ferrer, Secretary and Mr. Walter J. Cure, IV, Treasurer. Absent was: Ms. Rachel L. Nunez, Vice President. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr.'s Todd Fuller and Zeljko Franks, Associated Terminals; Mr. Mark Forsyth, CSRS; Mr. Mike Capanotta, Ericksen Krentel; Mr. Joseph DiFatta, St. Bernard Parish Sheriff's Department.

President Aisola asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on October 12, 2021.

President Aisola recognized Mr. Capanotta who presented the Fiscal Year 2020-2021 Audit. Mr. Capanotta stated during his presentation that after auditing the records using general and governmental standards the Port had no findings. Mr. Capanotta, Mr. Heaphy and the Board thanked all employees for their assistance both before and during the audit.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved the Fiscal Year 2020-2021 Audit.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved a new month-to-month lease with Avenger Boats for 4,500 sq. ft. of manufacturing space located at 9020 River Road, Building 92, Chalmette Terminal.

On motion of Ms. Ferrer, seconded by Mr. Cure, and after asking for any public comment, the Board unanimously approved to absolve balance for Crescent City Electric in Audit Year 2020-2021, in accord with the Port's auditor.

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President Aisola recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the operating and capital budgets, professional services and Lessees Arrears. The Board discussed the Finance Report.

President Aisola then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy gave an update on Hurricane Ida damage, the Ericksen Krentel contract relating to the Louisiana Port Relief Program and the Capital Outlay Request for the St. Bernard Port (Arabi Terminal Roadway Improvements project) and the support letter for the Port of New Orleans (St. Bernard Transportation Corridor project). Mr. Heaphy also discussed the Sloan Group update on the Employee Policy Manual and the Christmas Open House. He then recognized Mr. Roche who updated the Board on current and future construction projects. Mr. Roche introduced Mr. Forsyth who gave a presentation on the new GIS system. The Board discussed the Executive Director's Report.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved Substantial Completion for CSRS relating to the Acquisition & Implementation of New Geographic Information System (GIS), Phase I project.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved the Agreement with the Federal Emergency Management Agency (FEMA), Department of Homeland Security for 8,500 sq. ft. of parking space to establish a temporary Disaster Recovery Center for hurricane survivors residing within St. Bernard Parish in the Chalmette Terminal.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director, as a result of the completed review by Administration of the submitted Statements of Qualifications, to engage Gallagher Risk Management as Agent of Record.

President Aisola asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

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President Aisola asked if there were any New Business. Mr. Heaphy informed the Board that included in their folders were some newspaper and magazine articles and a flyer for the Maritime Fieldtrip for their information. Ms. Ferrer inquired about the removal of sludge from the old sewer plant and the status of the PONO payment for Violet. Mr. Heaphy and Mr. Roche explained the process for the removal of sludge and that after testing the sludge will be process through the parish system, transportation cost will be incurred. Mr. Heaphy informed the Board that PONO will be invoiced at the end of November and the due date for that invoice is December 29, 2021.

On motion of Mr. Cure, seconded by Ms. Ferrer, the meeting was adjourned.

/s/ Ms. Jeanne E. Ferrer, Secretary